

Guilden Sutton Parish Council
Minutes of the Ordinary Parish Council meeting held on Wednesday 2nd October
2019 at 7.30pm in Guilden Sutton Village Hall

PART 1

Chairman: Cllr W Moulton

Present: Cllr P Paterson, Cllr M Littlewood, Cllr S Ringstead and Cllr I Brown

Clerk: Lisa Tiplady

In attendance: No members of the public.

1 Procedural matters.

(a) Apologies. Apologies received from Cllr D Hughes (Holiday), Cllr A Davis (Illness) and Cllr S Proctor (Holiday). Apologies were received from Cllr M Parker (CWAC Meeting)

(b) Declarations of interest. No declarations of interest.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 4th September 2019. It was proposed by Cllr Paterson and seconded by Cllr Ringstead and agreed that the minutes of the Ordinary meeting of the Council held on 4th September 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings.

2019

Wednesday 6th November

Wednesday 4th December

2020

8th January

5th February

4th March

1st April

6th May

3rd June

15th July

2nd September

7th October

4th November

2nd December

All meetings will be in the Village Hall at 7.30pm.

2. Community engagement/Communications:

(a) Visiting officers. No officers present

(b) Visiting Members. Cllr Graham Heatley confirmed that himself and Cllr Parker are regularly in contact with the CWAC locality team trying to rectify issues within the ward but receive little response back. Cllr Parker will shortly be taking the issue up with higher management. Cllr Heatley advised that the Rural District Advisory Panel will be held on the 9th October at 6pm in Alvanley Village Hall.

(c) Public speaking time. No members of the public present.

(d) Public correspondence.

A resident who expressed concerns about the fencing around the Village Hall car park replied to confirm that she had noticed a marked improvement in the fencing.

ACTION: Clerk to write a letter to resident with two fences to confirm boundary ownership.

(e) Report from surgery held on Saturday 28th September 2019. Cllr Paterson and Cllr Moulton attended the surgery. A resident expressed concerns about no public bus service at a weekend and limited journeys during the week. One resident suggested wild meadow flower planting in the grass area near Fox Cover. Cllr Littlewood and Cllr Ringstead will attend the next surgery on the 2nd November.

(f) Website. Mr Lewin has confirmed that the group email is working.

(g) Newsletter. The October edition of the Vicars Cross and Guilden Sutton Voice magazine has recently been distributed with one page dedicated to the Parish Council.

3. Environment

(a) StreetCare.

Complaints have been received from a resident regarding the weeds on the Dingle Path and poor grass cutting. These issues have been reported to CWAC and the response concluded CWAC do not have a budget for this work.

Councillors noted that residents are fly tipping garden waste on the Wood by the Dingle path.

It was noted following correspondence to neighbouring Parish Clerks that similar issues are not being actioned in other local villages.

ACTION: Mr Lewin and Cllr Littlewood to remind residents that fly tipping is illegal on facebook and website.

(b) Dog Fouling. Nothing to report.

(c) Trees and Hedges, planters and bulbs.

Cllr Davis has received further reports about concerns over a property in Arrowcroft Road. The Council decided that bulb planting will take place on Sunday 20th October starting at 2pm outside the Village Hall. Planting will be focussed on Guilden Sutton Lane near the A55 underpass.

ACTION: Cllr Davis to speak to Sanctuary Housing officer. Cllr Paterson to purchase daffodil bulbs and Mr Lewin and Cllr Littlewood to ask for helpers on the village website and facebook.

(d) Guilden Sutton Green Space

i) Solicitors. The Clerk and Sarah Jessop have been liaising with the Solicitors and are currently working through raised issues.

ii) PWLB. The loan application has been approved but the request for money will be delayed until the sale goes through to limit interest payments.

iii) Mersey Forest Sarah Jessop is still arranging paperwork for the agreement.

(iv) Section 106 monies The Clerk is still waiting for the CWAC rural department to send agreement paperwork.

ACTION: Cllr Heatley to contact Rural team for paperwork.

(v) Other related information

The Green space groups held another successful public engagement meeting on the 26th September.

(d) Community Clean Up

CWAC have provided Cllr Proctor with a list of tools which can be borrowed from CWAC for community projects.

4. Planning.

Cllr Hughes has been discussing Permitted development right on the Oaklands estate. CWAC are currently consulting with their legal team.

(a) New/recent applications.

New planning Application

19/03281/FUL	Bird In Hand Church Lane Guilden Sutton Chester CH3 7EW Replace the existing windows throughout the building and reduce the patio level to ground level Comments by 3rd October Cllr Moulton and Cllr Brown to visit the site.
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Awaiting Decision

18/04703/OUT	Land At School Lane Guilden Sutton Chester Outline application with some matters reserved for erection of two dwellings and associated access works
19/00416/FUL	The Woodlands Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Demolition/removal of existing outbuildings and erection of single storey extensions to sides of dwelling and addition of new outbuilding
19/00941/FUL	Linton Hare Lane Guilden Sutton Chester CH3 7ED Proposed two storey side extension, single storey rear and roof alterations to provide second floor
19/02762/FUL	Land At School Lane Guilden Sutton Chester Change of use to create community open space with woodlands, paths, open areas, wildlife habitats, play and possibly communal orchard or garden area
19/03019/FUL	Fieldway Hare Lane Guilden Sutton Chester CH3 7ED Two storey front extension

Decision made

19/01359/FUL	7 Moorcroft Crescent Guilden Sutton Chester Cheshire CH3 7HA Two storey side extension Status: Approved
18/04140/FUL	Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking Status: Approved

(b) Neighbourhood Plan.

Cllr Paterson confirmed that work is still ongoing but they hope to send the plan to CWAC soon.

5. Training/Events/Meetings.

Cllr Littlewood is unable to attend the new councillor training. The Clerk has received a letter from CWAC detailing that as from 2020 road closures for remembrance day will

not be funded or supported by the Police. Course 8 would cost £200 +VAT. Which would allow a member of the public to close a road for an event.

ACTION:Clerk to ask CWAC for price to close a road down each year, Clerk to email Police Crime Commissioner to raise concerns about the 2020 remembrance changes.

6. Parish Car Park.

The Parish Council are still waiting for Mid Cheshire to review and quote for the trees in the car park. Mid Cheshire Grounds Maintenance have provided a quote for removal of moss-this is £80+VAT. It was proposed by Sllr Ringstead and seconded by Cllr Paterson to instruct Mid Cheshire to carry out the work.

ACTION:Clerk to instruct Mid Cheshire to perform moss removal and ask for a date to ensure that cars are removed from the car park prior to treatment..

7. Leisure Services.

(a) Playing field. Nothing to report

(b) Play Area.

The play inspection has been completed and we are currently waiting for the full report. Morral play services are arranging for a quote to be written from a local company who specialise in park repairs. Cllr Paterson visited the park and reviewed the wet pour which she found to be in a good state of repair.

(c) Footpaths/Footways.

Mr Lewin has arranged a meeting with a representative of PROW to discuss several issues including the state of trees in Green Lane bridleway, access from this bridleway onto the Green Space and disabled access to public places plus flooding under the Greenway bridge just past Park farm.

(d) Mobile Library.

The mobile library will be visiting the parish on:

7 October, 28 October, 18 November, 9 December

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

8. Public Transport

The Clerk and Cllr Littlewood discussed concerns about the lack of bus service at a weekend with MP Chris MAttheson at his surgery. The Parish Council are still waiting for a response from Stage Coach regarding extending the no9 bus route.

9. Highways

(a) SID Group.

The SID machine was used by a number of Councillors and residents during September. Cllr Moulton noted that some of his concerns about the machine had been addressed and Mr Rutherford had discussed that new equipment may be introduced in

2020. Cllr Moulton expressed concerns about the speed of cars going through the Village.

(b) Standing consideration of Highways matters. Nothing to report,

(c). Hill Top Road/Arrowcroft Road junction

Mid Cheshire have confirmed that they can not quote for brick planters but have provided a quote for plastic planters. A resident has purchased white bollards for outside their property to stop cars parking on the grassed area by the pavement-these have now been installed.

ACTION:Clerk to contact Highways for recommended contractors list.

10. Finance

(a) Income. None received.

(b) Payments.

Lisa Tiplady (September Wages)	At agreed rate.	
David Norbury (July-Sept Wages)	At agreed rate	
HMRC	296.80	
Mid Cheshire Grounds Maintenance(August)	£120 including £20 VAT	
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Joliffes& Co (Land searches)	£964.75 including £160.29 VAT	
Lisa Tiplady (Stamps)	£21.28	
Lisa Tiplady (key cutting for Village Hall meetings)	£7.45	
Playing field owner 1	£80	
Playing field owner 2	£80	
Chester Handbooks (October article)	£120 (including £20 VAT)	

It was proposed by Cllr Ringstead and seconded by Cllr Brown to accept the financial information and approve the payments put forward.

(c) Balances / Bank statements/Payment schedule cash book.

The co-op bank statement value correct upto 30/8/19 was £ 50, 636.08.

(d) Finance Risk Assessment. This will be discussed further at the next finance committee meeting.

ACTION:Clerk to arrange a finance committee meeting.

(e)Bank accounts

i) Internet banking. The Clerk discussed the benefits of internet banking for the co-op account. It was proposed by Cllr Moulton and seconded by Cllr Littlewood to set up internet banker with the Clerk as a user(not signatory) to the account.

ii) Review of bank accounts and interest rates The Clerk discussed that the current account has a large amount of money in which is currently not receiving any interest. It was proposed by Cllr Ringstead and seconded by Cllr Brown to set up a Co-op savings account.

ACTION:Clerk to arrange internet banking and savings account.

11. CWAC and other organisations

(a) CWAC correspondence The Clerk and Cllr Hughes will be attending the CWAC Streetcare and Highways talk on the 29th October 2019

CWAC have confirmed that the uneven stones at top of Heath Bank steps is on the contractors list of jobs to do.

(b) ChALC/NALC

The Clerk informed Councillors that the ChALC's Annual Meeting will take place on the evening of Thursday 24th October in Middlewich. No Councillors are currently available to attend.

(c) CPRE.Nothing to report

(d) Defibrillators. The Clerk met up with a Northwest Ambulance Service (NWS) and the Church Warden to discuss possible sites for the defibrillator. The parties agreed that a smaller cabinet may be more appropriate in the space provided.

ACTION: Clerk to investigate a smaller cabinet that was suggested by NWS

(e) Police and Fire services

i) Operation Shield. Nothing to report

ii) To receive updates and information from the Police and Fire service. PCSO Jack Makin has a new job and has been replaced with PCSO Linda Bailey. The Clerk met up with both PCSOs during the handover period and discussed main problem areas in the village.

iii) Nitrous oxide

Cllr Littlewood has compiled a list of 7 reports of Nitrous Oxide canisters being found in the village. Cllr Littlewood along with the Clerk visited MP Chris Matthesons surgery to discuss the findings. Cllr Littlewood emphasised her concerns that these canisters were readily available on Amazon without age restrictions. MP Chris Mattheson is going to

investigate this matter further and feedback the findings to the Clerk. Cllr Ringstead has emailed the CEO of the Community Trust for Cheshire for more information. It was discussed whether a presentation about Nitrous Oxide use could be included with the Neighbourhood Plan/Operation shield event.

ACTION: Details about Nitrous Oxide canisters to be sent to local Primary School.

12. Guilden Sutton Primary School

The trustees arranged a very successful "Back to School BBQ" with approximately 200 people attending.

13. Community Events

a) Remembrance Day

Cllr Moulton has been in discussion with the British Legion in regards to lamp post poppies. Cllr Paterson and Cllr Ringstead will review the number of lamp posts near the memorial site but provisionally 50 poppies will be ordered.

ACTION: Cllr Moulton to place order after confirmation of the number required.

b) Other events

The Village Christmas Light Switch on will take place on the 7th December 2019 outside the Village Hall.

14. Village Hall Management Committee. The Village Hall has a number of leaks which have been reported.

15. Members information /speaking time.

Nothing to report.

Meeting closed: 21.24pm